

STATE OF TEXAS §
COUNTIES OF ARANSAS §
SAN PATRICIO AND NUECES §
CITY OF ARANSAS PASS §

On this the 20th day of March, 2014 the Aransas Pass Municipal Development District (APMDD) convened in a Regular Meeting being open to the Public at the meeting place thereof in the Aransas Pass City Hall and notice of said meeting giving the time, place, date and subject hereof having been posted and prescribed by Chapter 551 of the Texas Government Code with the following attendance to wit constituting a quorum.

PRESENT:

HOPE COMINGORE	President
KAREN GAYLE	Vice President
VICKIE ABREGO	Secretary
TERRY STANSBERRY	Treasurer
STEPHEN WALLS	Director
JAMES COVINGTON	Director
ELIZABETH DORRIS	Director

ABSENT: EDELMIRO GARCIA (excused), BYRON MCLAUGHLIN (excused)

CITY STAFF PRESENT:	Amanda Torres	Administrative Assistant
	Sylvia Carrillo	City Manager
	Donna Cox	Finance Director
	Sarah Lee	Civic Center Director

OTHERS PRESENT:

(There may have been others present who did not sign in.)

ITEM 1.

CALL MEETING TO ORDER.

President Comingore called the meeting to order at 6:30 p.m. and stated that there was a quorum present.

ITEM 2.

CONSIDER AND ACT ON APPROVAL ON FEBRUARY 20, 2014 MINUTES.

Corrections to the minutes were as listed below:

- Item 6: Change "...the board ran losses from 2207-2013..." to "...the board ran losses from 2007-2013..."

- Item 2: Change "Treasurer Stansberry made a motion to approve the November 21 and December 19, 2013 minutes." to "Treasurer Stansberry made a motion to approve the January 23, 2014 minutes."
- Item 5: Clarify the last sentence in the second to the last paragraph regarding what the MDD owned on 7th Street as stated by Treasurer Stansberry.

Director Covington made a motion to accept the minutes as amended. Director Dorris seconded the motion and the motion carried unanimously.

ITEM 3.

REVIEW AND DISCUSS CURRENT FINANCIAL STATEMENTS.

Finance Director Cox explained that there was over \$623,000.00 in TexPool for the MDD, which was about 41% of their budgeted amount. Income was high and everything looked in line with what was budgeted.

President Comingore inquired about the audit. Finance Director Cox commented that it was going well and that they hoped to have the preliminary finished by March 31. It should be finalized in April to meet mandatory annual disclosures. President Comingore asked if the MDD would be audited separately. Finance Director Cox responded that all of the City financials were being done simultaneously.

Finance Director Cox continued to explain that the Civic Center was at 44% of their budgeted income. Expenses from last year would have to be changed after the audit to close out the year.

ITEM 4.

CONSIDER AND ACT ON APPROVAL OF INVOICES FOR PAYMENT.

Passed on. No invoices at that time.

ITEM 5.

CONSIDER AND ACT ON APPOINTING THE CITY OF ARANSAS PASS FINANCE DIRECTOR AS INVESTMENT OFFICER OF THE MUNICIPAL DEVELOPMENT DISTRICT.

Secretary Abrego made a motion to appoint the City of Aransas Pass Finance Director as Investment Officer and the Assistant Finance Director as backup Investment Officer of the Municipal Development

District. Treasurer Stansberry seconded the motion and the motion carried unanimously.

ITEM 6.

REVIEW AND DISCUSS ON SCHEDULING FOR REGULAR MDD BOARD MEETING.

President Comingore explained that the item was to discuss whether the timing of the regular board meetings should be changed. She said that she had received an email from Director McLaughlin saying that he would not be able to make the MDD meeting because of a conflict with Moose Lodge meetings.

City Manager Carrillo suggested moving the meetings to the 3rd Tuesday of the month. Secretary Abrego said that she had conference calls at her workplace that may run late. President Comingore suggested moving the time to 7:00 p.m. The board was fine with the 6:30 p.m. time.

ITEM 7.

CONSIDER AND ACT ON AMENDING SECTION 3, MEETINGS OF DIRECTORS, OF THE BYLAWS OF THE MUNICIPAL DEVELOPMENT DISTRICT TO A POTENTIAL NEW MEETING DATE AND TIME.

Vice President Gayle made a motion to amend Section 3, Meetings of Directors, of the bylaws of the Municipal Development District to set meeting day to the third Tuesday of each month and to maintain the time at 6:30 p.m. Secretary Abrego seconded the motion and the motion carried unanimously. President Comingore added that this would require a change to the website information and other information needed to be looked at.

ITEM 8.

UPDATE ON CIVIC CENTER ACTIVITIES.

Civic Center Manager Sarah Lee stated that she had a good month in February and that rentals were picking up during the week. Summer rentals were looking good, and she was working with the City Manager on marketing.

City Manager Carrillo said that she was getting a quote on a storage building because other departments beside the Civic Center needed storage capacity. Additionally the City was looking at purchasing an Asphalt Zipper to repave the streets and potentially the Civic Center parking area.

In terms of marketing, the Caller-Times did not have a local person who could work on the website that would meet the City's needs. City Manager Carrillo asked if suggestions could be made for anyone who does websites. She would like to rebrand the City as a whole. Director Covington suggested that the board look at websites to find a nice one to mimic. City Manager Carrillo explained that the Police Department hosts their own website but the problem the City was facing that they could not get immediate assistance when there was a website problem. Additionally, there was not an online reservation and payment option. City Manager Carrillo explained if those options were on the website, the Civic Center could hold on to those customers. Treasurer Stansberry asked if Cable One offered web hosting. City Manager Carrillo responded that she could call to check.

Director Covington responded in reference to the storage problem that the City should use the big strip of land across the street at the back corner. City Manager Carrillo responded that she would take a look at buildings and bring an estimate. President Comingore added that there might be a grant available to help with financing. City Manager Carrillo explained that Rockport had a venue tax that funded their kayak trail. A similar one implemented here could be used to supplement things but the funds have to be dedicated to tourist destinations such as the Aquatic Center, the Civic Center and downtown. The venue tax is a tax added to the local hotel room sales tax.

ITEM 9.

CITIZENS COMMENTS.

Treasurer Stansberry brought a copy of the proposed parking lot plat for the board to look. City Manager Carrillo said that the City could look into zipping the area. Concrete could not be put down but bollards could possibly be used to mark off the area. President Comingore stated that the board had talked about keeping 7th Street as is but barricading when there was a function going on.

Additionally, Treasurer Stansberry had a previous quote of \$150,000.00 for a storage building that was 60x60 ft.

President Comingore stated that she would like to review the bylaws on the board's absence policy and compare it to the City's absence policy.

ITEM 10.

ADJOURNMENT OF MEETING.

Secretary Abrego made a motion to adjourn the meeting. Vice President Gayle seconded the motion and the motion was approved unanimously. President Comingore adjourned Meeting at 7:19 PM.

ATTEST:

Hope Comingore, President

Vickie Abrego, Secretary